

**DIOCESE OF COLUMBUS**  
**CHANGE OF VEHICLE - REQUEST FORM**

PARISH NAME \_\_\_\_\_ LOCATION NUMBER 0035- \_\_\_\_\_

PARISH ADDRESS \_\_\_\_\_

PARISH PHONE # \_\_\_\_\_ PARISH EMAIL ADDRESS \_\_\_\_\_

**COMPLETE THE SECTION BELOW TO ADD A VEHICLE**

EFFECTIVE DATE \_\_\_\_\_

YEAR \_\_\_\_\_ MAKE \_\_\_\_\_ MODEL \_\_\_\_\_

VIN \_\_\_\_\_

FULL COVERAGE \_\_\_\_\_ LIABILITY ONLY \_\_\_\_\_

INTENDED USE: PRIVATE PASSENGER \_\_\_\_\_  
MAINTENANCE/CUSTODIAL \_\_\_\_\_  
DELIVERY (FOOD TRUCK) \_\_\_\_\_  
HAULING EQUIPMENT \_\_\_\_\_  
TRANSPORTING CHILDREN OR PARISHIONERS \_\_\_\_\_  
OTHER \_\_\_\_\_

VEHICLE TYPE: BUS \_\_\_\_\_ VAN \_\_\_\_\_ CARGO \_\_\_\_\_

PRIVATE PASSENGER \_\_\_\_\_

IF BUS, VAN OR CARGO VAN: HOW MANY PASSENGERS DOES VEHICLE SEAT \_\_\_\_\_

RV OR TRAILER GROSS VEHICLE WEIGHT \_\_\_\_\_

ORIGINAL COST NEW (IF FULL COVERAGE) \_\_\_\_\_

GARAGED AT ADDRESS \_\_\_\_\_

LOSS PAYEE/LIEN HOLDER \_\_\_\_\_

PLATE TRANSFER: YES \_\_\_\_\_ NO \_\_\_\_\_

**COMPLETE THE SECTION BELOW TO REMOVED A VEHICLE**

EFFECTIVE DATE \_\_\_\_\_

YEAR \_\_\_\_\_ MAKE \_\_\_\_\_ MODEL \_\_\_\_\_

VIN \_\_\_\_\_

REASON FOR DELETING \_\_\_\_\_

*If vehicle sold, please provide a copy of the Bill of Sale*

*If Priest/vehicle transferred to another Parish, please provide the name of the Parish* \_\_\_\_\_

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

*Email completed form to Jan Milner at [jmilner@columbuscatholic.org](mailto:jmilner@columbuscatholic.org)  
or Teresa Depassio at [tdepassio@columbuscatholic.org](mailto:tdepassio@columbuscatholic.org)*